Please remit all claims to: ADMMemberSubmittedClaims@bcbsil.com
Please note that this email is for claim submissions only and inquiries will not receive a response. All inquiries should be directed to your Care Coordinator at (833)762-0876).

Self-submitted claims must include the following information to be processed in a timely manner. *Please note that if any of this information is missing from your submission, claim processing may be delayed.*

- **Completed BCBS claim form** (all boxes must be completed/answered)
- **Itemized bill and must include:**
    - Itemization of services billed (itemization is the breakdown of the billed amount for each procedure and date of service for each procedure, not a date span with a total charge)
        - *Example: procedure code 99213 billed for $50 and procedure code E0601 billed for $20 is an itemized bill. If the claim or bill only indicates both procedure codes (99213 and E0601) on one line with $70 billed, this would not be sufficient as an itemized submission*
    - Provider name, NPI and tax ID
    - Service Dates
    - Place of Service (i.e. office, laboratory)
    - Diagnosis and procedure codes and/or descriptions
    - Charge per Procedure
    - Total Charge
- **Patient Paid Receipt** i.e. credit card receipt, cancelled check, or bank statement.

Please allow up to 45 days for claim processing.

If you have any questions, or are unsure if the requested information is complete, please call your Care Coordinator at 833.762.0876 (8:30 am-10 pm EST) or log on to BenefitsAccess.org or www.mywespathhealth.com and use the Care Coordinator chat or secured message feature.

BlueCross BlueShield of Illinois

P.O. Box 660603 • Dallas, TX 75266-0603

Claim Form
to Pay Insured/Subscriber

Each item on this form needs to be completed.
Instructions for completion are listed on the reverse side.

Please print or type.

1

Insured/Subscriber Name (Last, First, Middle Initial)

Mailing Address

City and State | **ZIP Code**

Insured Employed? Date of Retirement: Month Day Year

☐ Yes ☐ No ☐ Retired _____/_____/_____

2

Group Number | **Insured/Subscriber Identification Number** (from ID card)

Patient's Full Name (Last, First, Middle)

Patient's Sex | **Patient's Date of Birth** Month Day Year _____/_____/_____

Patient's Relationship to Insured

☐ Self ☐ Spouse ☐ Child ☐ Other (explain) _____

3

Type of treatment received:
Check only one type and attach itemized statements. Please use a separate claim form for each different type of treatment.

Please note: Preventive care includes immunizations, routine well baby care, routine physical examinations, vision and hearing exams.

Month Day Year

☐ Injury — Date of accident: _____/_____/_____

☐ Illness — Date of first symptom: _____/_____/_____

☐ Pregnancy — Date of conception: _____/_____/_____

☐ Preventive — Date of service: _____/_____/_____

4

Describe: Diagnosis, symptoms of illness or injury or explain preventive or routine care received.

_____

_____

_____

5

Was illness or injury work connected? ☐ Yes ☐ No

Name and address of employer

_____

_____

6

If injury, was a motor vehicle involved? ☐ Yes ☐ No

7

Is patient covered under any other health benefits plan (besides Medicaid, Medicare or CHAMPUS)? ☐ Yes ☐ No

Insurance Co. _____

Address _____ Effective date of coverage Month Day Year _____/_____/_____

Employer _____ Sex of Insured ☐ Male ☐ Female

Insured name _____ Date of birth of insured _____/_____/_____

Policy # _____ Relationship to patient _____

If the other coverage is primary, attach the other insurance company's Explanation of Benefits.

8

Medicare — Is the patient: Month Day Year

a) Entitled to benefits under Medicare insurance (Part A)? ☐ Yes ☐ No Effective _____/_____/_____

b) Entitled to benefits under Medicare insurance (Part B)? ☐ Yes ☐ No Effective _____/_____/_____

c) Entitled to benefits under Medicare due to a disability? ☐ Yes ☐ No Effective _____/_____/_____

Patient's Medicare Identification Number. (From Medicare ID card) _____

9

I certify the above is complete and correct and that I am claiming benefits only for charges incurred by the patient named above. Authorization is hereby given to any Hospital, Physician, Dentist, Provider, Insurance Carrier or other entity to give Blue Cross and Blue Shield of Illinois, upon request, any medical information. Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

Signature of Insured	**Date**	**Daytime telephone number**

10

Total amount for ALL covered services and supplies received.	**$**

Itemized Bill(s) for covered services and supplies must be attached. ***(See Instructions on reverse side.)***

BlueCross BlueShield of Illinois

Claim Form
to Pay Insured/Subscriber

INSTRUCTIONS

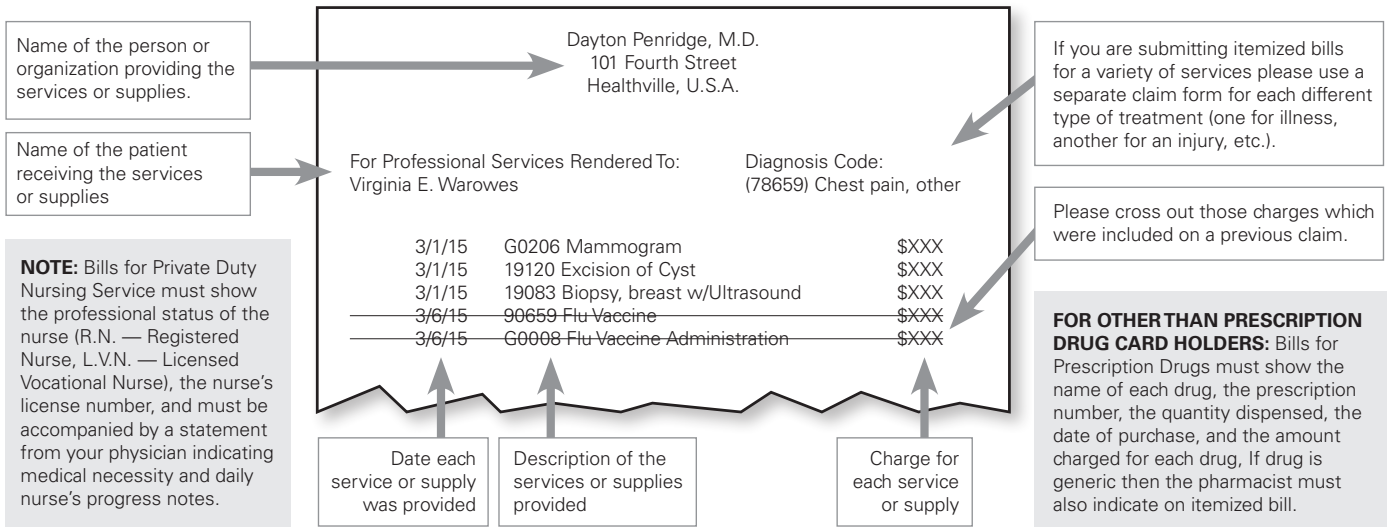
Important: DO NOT file this form if your Provider of Service is submitting these charges to Blue Cross and Blue Shield of Illinois.

Please complete every item on claim form.

1	Insured/subscriber's name, address and employment status	Please show the insured/subscriber's name exactly as it appears on the Blue Cross and Blue Shield of Illinois identification card and specify the current address including the ZIP code. Check appropriate box indicating the insured/subscriber's employment status. If retired, give date of retirement.
2	Patient information	Make sure the group number and identification number are exactly as shown on the insured's identification card. List patient's full name; no nicknames or initials. Check the appropriate blocks for the patient's sex and relationship to the insured. Ensure the patient's correct date of birth is shown.
3	Type of treatment received	Check only one treatment type (injury, illness, pregnancy or preventive care) and specify date of injury, date of first symptom, date of conception or date preventive care was received. You may attach multiple itemized statements if they are for one type of treatment (example: illness only, preventive care only).
4	Diagnosis or symptoms of illness or injury	Give diagnosis or a brief description of symptoms. If preventive care services were received, state the type of care (routine physical, hearing exam, vision exam, immunization or diagnosis, etc.).
5	If illness or injury is in any way work-related	Check appropriate box and enter name and address of employer.
6	If motor vehicle injury	Check appropriate box.
7	Other insurance	Please check appropriate box. If "yes," complete the required information.
8	Medicare information	Please check appropriate box concerning Medicare eligibility. If "yes," show effective date and give Medicare identification number. Medicare Enrollees should include a copy(s) of the Medicare Explanation of Benefits Form(s) (EOB) with their itemized statements unless patient is actively employed and requires group coverage to pay primary.
9	Insured's signature, date and daytime telephone number	Please sign and date this form and attach your physician's itemized letterhead statement(s). The itemized statement(s) should contain all the information shown in the following example:

10

<u>Example of Itemized Bill</u> — Please remember to attach the original bill(s) to the claim form and make a copy for your records. <u>Itemized bills cannot be returned.</u>



NOTE: Bills for Private Duty Nursing Service must show the professional status of the nurse (R.N. — Registered Nurse, L.V.N. — Licensed Vocational Nurse), the nurse's license number, and must be accompanied by a statement from your physician indicating medical necessity and daily nurse's progress notes.

FOR OTHER THAN PRESCRIPTION DRUG CARD HOLDERS: Bills for Prescription Drugs must show the name of each drug, the prescription number, the quantity dispensed, the date of purchase, and the amount charged for each drug, If drug is generic then the pharmacist must also indicate on itemized bill.

This completed form, together with the itemized bills, should be submitted to:

Blue Cross and Blue Shield of Illinois
P.O. Box 660603
Dallas, Texas 75266-0603