

NC Conference of the United Methodist Church Policy for Meetings

A conference Policy for Meetings was passed at the 2010 session of Annual Conference. Highlights of the policy are:

1. Responsibility for attendance and stewardship for committee members and officers, with 100% attendance expected at meetings.
2. If an absence cannot be avoided, then notification before the meeting is to be sent to the staff liaison.
3. Three excused absences, with advance notification, are permitted during the term of office, typically four years.
4. After three excused or two unexcused absences, the executive committee of the board, committee, or team will review the circumstances and determine if the member will continue to serve.
5. Members can serve on the same committee or board for no more than eight years.

Each board or committee meets between two to four times per year and sometimes more frequently. Meetings are often scheduled from 9 a.m. and 4 p.m. during the work week.

Travel reimbursement is provided. Members can request reimbursement at the current IRS business and volunteer rates per mile. Reimbursement should be requested the day of the meeting on a specified form.

If a group chair or CCT team leader is not willing or able to serve, a designated member, possibly the vice chair, may attend. The preference is for the person to be assigned for the quadrennium or four years.