

BOARD OF MISSIONS, INCORPORATED

E-Mail: jayewhite@nccumc.org or kduncan@nccumc.org
700 Waterfield Ridge Place, Garner, NC 27529

Rev. Jaye N. White
Executive Secretary

Rev. Larry Bowden
President

Application for 10/15 Year Loans

Name of Church: _____

District: _____ County: _____

Physical Address: _____

Mailing Address (if different): _____

Contact Person: _____ Phone: _____

Amount of loan requested: \$ _____ Date funds to be needed: _____

Purpose for which loan will be used (if building project, please describe in detail):

Present status of project: _____

Total Cost of Project: \$ _____ Cash on hand for project: \$ _____

Total amount pledged for project: \$ _____

If eligible for Duke Endowment Grant, amount of grant anticipated: \$ _____

Other resources to be applied to the cost of the project: \$ _____

Loan Payment Option: Monthly: _____ Semi-Annually: _____ Annually: _____

10-Year Loan _____ 15-Year Loan _____

LOCAL CHURCH INFORMATION:

Average Worship Attendance: _____ Current Official Membership: _____

Number of resident family units in local church:

Amount of current annual church budget: _____

Amount of indebtedness (liens, mortgages, promissory notes, etc.):

DEBT LIMIT GUIDELINES

A Fifteen-Year Loan is the maximum permitted by the charter of the Board of Missions, Inc.

CRITERIA:

1. Total annual debt retirement costs (church buildings and parsonages) must not account for more than one third of the local church's annual operating budget.
2. The maximum indebtedness should not exceed the "norm" a church may borrow. To calculate your church's norm add the following sums and divide by 2:

Number of Resident Church Families (giving units) _____	x \$500 = \$ _____
Total Current Church Budget \$ _____	x 4 = \$ _____
	Total \$ _____
	Divide by 2 = \$ _____

3. Some churches have a proven ability to pay down principal and or interest on a loan due to special projects and fund raisers over an extended period of time. Examples of this have been annual bazaars or harvest festivals, booths at the State Fair, special day offerings, or annual income from trusts and endowed funds. Such congregations might borrow amounts to be repaid in annual installments by pledging the proceeds from such special projects over the lifetime of the loan.
4. Total indebtedness should not exceed 2 1/2 times the total current member giving for all purposes.

It has been proven that churches that have half the necessary funds on hand before beginning a project have an easier time not only paying loans but continuing vital mission work. A congregation should ***NEVER*** base annual debt costs on projected future membership growth or projected annual budget increases.

Pledge campaigns for debt retirement have historically proven to be most successful when carried out over a three year period. A well conducted campaign ought to be able to produce two times the local church's current annual budget.



North Carolina
Conference of
The United Methodist Church

TITLE CERTIFICATION:

Legal Description (Surveyor's report) of property to be purchased or built upon:

I, (print name) _____, hereby certify that the
title of the
property is recorded in _____ County, in deed book number _____
on page number(s) _____.
Signature: _____ Date _____



CERTIFICATION BY CHARGE CONFERENCE, PASTOR, DISTRICT SUPERINTENDENT AND LOCAL CHURCH TRUSTEES

The following signatures certify that the Charge Conference, Pastor, District Superintendent, and Trustees approve this application for a loan with The Board of Missions, Incorporated, of The North Carolina Conference of the United Methodist Church.

Signature of Charge Conference Secretary: _____

Date: _____

Signature of Pastor: _____

Date: _____

Signature of District Superintendent: _____

Date: _____

Names and Signatures of Local Church Trustees:

Name (print)	Signature	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____

*Please return completed application to:
Board of Missions, Incorporated
700 Waterfield Ridge Place
Garner, NC 27529*