

APPENDIX C – DISASTER RESPONSE RESPONSIBILITY GRID – JUNE 2013

	Readiness	Relief	Recovery
<p>Local Church Disaster Response Coordinator (LCDRC) &/or Pastor</p>	<ul style="list-style-type: none"> • Encourage congregational awareness for disaster preparedness • Work with local congregation to establish local church Disaster Preparedness/Response Plan • Organize ERT Training for local church, select Team Leader(s) and forward to Conference DRC Communications Chair • Promote and encourage training in Disaster Preparedness and Response courses • Maintain relationships with local church ministry groups, District DRC, District UMM and county Emergency Management • Conduct facilities survey for potential uses of church owned property 	<ul style="list-style-type: none"> • Survey congregation/community for damage and needs • Deploy teams as needed in local community • Prepare local facilities for distribution center as necessary • Prepare local facilities for use as volunteer housing/meeting space as necessary • Contact District DRC to report damage assessment, requesting assistance if needs are beyond the capability of the local church • Maintain communication with District DRC and Local Emergency Management 	<ul style="list-style-type: none"> • Engage/Deploy volunteers for on-site management if necessary • Engage with organized recovery process as necessary • Provide housing/meals for volunteers working in local community • Keep District DRC informed of recovery progress
<p>District Disaster Response Coordinator (DDRC)</p>	<ul style="list-style-type: none"> • Attend meetings of conference DR committee • Promote, encourage and arrange training in Disaster Preparedness and Response courses for churches in district • Maintain relationships with Local Church DRC's and UMM groups, District Superintendent and county Emergency Management • Encourage collection of emergency supplies 	<ul style="list-style-type: none"> • Engage and solicit LCDRC's concerning need for Early Response teams and equipment from beyond the local churches • Engage/Deploy trained volunteers from within the district in Early Response, Damage Assessment and Spiritual & Emotional Care as requested • If not affected, volunteer to help with coordination efforts • Meet with Conference DRC Committee to engage response program • Inform CDRC of needs and areas for volunteers and response supply delivery 	<ul style="list-style-type: none"> • Encourage churches in district to volunteer and/or provide for volunteers • Visit affected area(s) as often as possible to offer hope and support • Communicate with CDRC for any volunteer needs and concerns for affected area
<p>District Superintendent (DS)</p>	<ul style="list-style-type: none"> • Promote, encourage and arrange training in Disaster Preparedness and Response courses for churches in district and at district pastor's meetings • Maintain relationships with LCDRC's, DDRC's, and UMM groups • Encourage collection of emergency supplies 	<ul style="list-style-type: none"> • Solicit damage reports from pastors in your district and forward to CDRC • Survey damage with CDRC, DDRC • Meet with Bishop/Cabinet/Committee as necessary to determine connectional response 	<ul style="list-style-type: none"> • Encourage churches in district to volunteer for recovery efforts • Visit affected area as often as possible to offer hope and encouragement • Promote recovery efforts at district pastors' meetings