

Extended Enterprise (EXT) User Accounts

Extended Enterprise accounts give users the ability to access the EDGE learning management system.

Who are EXT accounts for?


- Military Families
- Staff not in RedCross@Work
- Community Partners
- Contractors

Who are EXT accounts **not** for?

- Red Cross Employees
 - Employees access EDGE via single-sign-on
- Red Cross Volunteers
 - Volunteers access EDGE through Volunteer Connection

To register as an Extended Enterprise User

1. To create an Extended Enterprise account, go here:
<https://arc.csod.com/selfreg/register.aspx?c=edge%20ext>
2. Complete the fields on the registration page. Please note that **required fields** are indicated with asterisks (*).

 **American Red Cross** | **EDGE**

PLEASE READ: Only use this registration page if you do not have other means of access to the EDGE Learning Management System. If you are an employee or volunteer DO NOT register using this page. Extended Enterprise users (e.g.: Red Cross community partners, military spouses, contractors) should register here.

Biomed options for Division and Organization Type should only be selected at the direction of your hiring manager.

* Required Field

* First Name:

* Last Name:

* Email Address:

Extended Enterprise User Self Registration


- 3. The **username** box will automatically populate with your **email address**.

* Email Address:

* Username:

**** Remember, your email address also serves as your username and your username is case-sensitive. Therefore, it is important to remember what letters you capitalized when entering your email address ****

- 4. To select your Division, click on the **picker tool** next to Division. The Division is the area of the Red Cross you will be working with such as Service to the Armed Forces (SAF) or Disaster Cycle Services (DCS).

* Division: 

- 5. From the list of **Division** options, choose the one that fits **best with the training** you will be taking in EDGE.

For example, if you are a member of a Military Family, select the **Service to the Armed Forces (SAF) Function**.

If you will be learning how to set up a shelter and/or about food safety, select the **Disaster Function**.

Title	ID	Parent
Biomed Function EXT	BFEXT	Biomed Line of Service
Chapters Function EXT	CFEXT	HS Line of Service
Corp Depts Function EXT	CDFEXT	NHQ Line of Service
Disaster Function EXT	DFEXT	HS Line of Service
International Function EXT	IFEXT	International Line of Service
SAF Function EXT	SAFEXT	HS Line of Service

**** The Biomed Function should only be selected at the direction of your hiring manager. ****

6. Select your Organization Type from the list of options. Choose the one that best represents the area you will support.

* Organization Type
(Biomed should only be selected at the direction of your hiring manager)

Select

- Select
- Biomed Call Center
- Biomed IT
- Biomed Region
- Community Partner - Other
- Emergency Management
- Faith Based Partner
- Federal Agency
- Medical Partner
- National Agency
- NHQ
- Psychological
- SAF Station
- State Partner
- Station Branch

**** Again, only choose a Biomed option at the direction of your hiring manager. ****

7. Next, if you are associated with **Disaster Cycle Services** or **SAF**, choose your region. You can use this map to help you:
https://maps.redcross.org/website/Maps/ARC_Map_Links.html

If you are not associated with Disaster Cycle Services or SAF, select **N/A** for your **Region**.

* Region Name (SAF and Disaster only. All others choose N/A)

Select

- Select
- N/A
- Alabama Region
- Alaska Region


8. Follow the password requirements to create a password, click **"I'm not a robot"** CAPTCHA, then click **Log In**.

* Passwords must contain both upper and lower case letters.
* Passwords must contain alpha and numeric characters.
* Passwords must be 8 - 20 characters.
* Passwords cannot have leading or trailing spaces.
* Passwords cannot be the same as the Username, User ID, or email address.
* Passwords must contain at least one special character.

* New password

* Confirm password

Already a user? [Login here](#)
Return to Browsing? [Click here](#)

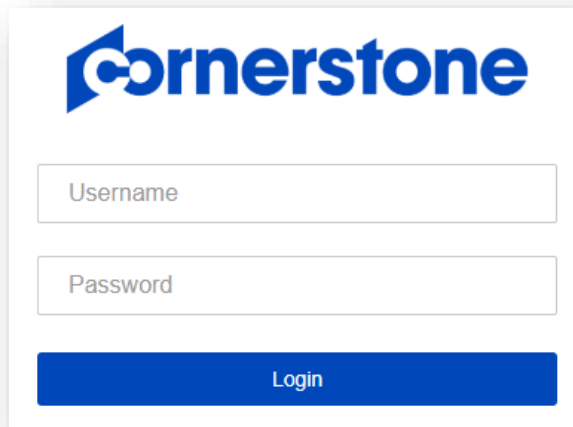
I'm not a robot 

Cancel

Extended Enterprise User Self Registration

To access EDGE:

1. After you have created your EXT account, you can access EDGE with this link: <https://arc.csod.com>
2. Enter your **username** (email) and **password** and click **Login**.

A screenshot of a login form for Cornerstone. The form is white with a blue border and a shadow. At the top left is the Cornerstone logo, which consists of a blue square with a white 'C' inside, followed by the word 'Cornerstone' in blue. Below the logo are two input fields: the first is labeled 'Username' and the second is labeled 'Password'. At the bottom of the form is a blue button with the word 'Login' in white text.

**** Remember: your username and password are case-sensitive ****