

ECU HOUSING FORM

N C M E T H O D I S T C O N F E R E N C E R E G I S T R A T I O N

On Campus Housing | East Carolina University June 15-18, 2016

CHECK-IN

begins on June 15 at 10:00 am – 12:00 noon in the lobby of College Hill Suites. After Noon, check-in will take place until midnight at the Neighborhood Services Office in Gateway East Residence Hall. Anyone checking in on June 16 may do so at the Neighborhood Services Office in Gateway East Residence Hall. Gateway East is a building over from College Hill Suites, Tyler Hall is in between. It is the new residence hall at the top of the hill. There will be staff on site during check in to assist.

CHECK-OUT

will be on Saturday, June 18 in the lobby of College Hill Suites from 7:00 am until 9:00 am.

Please fill out the form below and return it to the Conference Secretary's Office, 700 Waterfield Ridge Place, Garner, NC 27529 by May 31, 2016. Please note, Annual Conference only pays for Annual Conference members. Rooms are not available for guests of clergy or lay members.

Your Name: _____ Phone _____

District: _____ Church/Charge: _____

Please check all that apply :

Male Female Clergy Laity District At Large Young Adult (ages 18-30) Youth (ages 12-17)
Specify age: _____ Specify age: _____

Email address for confirmation: _____

Type of Room requested: Single Double* Nights staying Wed. _____ Thurs. _____ Fri. _____

*Requested Roommate: _____

(If you do not list a roommate you will be assigned one by ECU. Both forms must be submitted by May 31 in order to be assigned requested roommate. Space cannot be held.)

*Requested Suitemates: _____ and _____

(Both forms must be submitted by May 31 in order to be assigned requested suitemates. Space cannot be held.)

*Linen will be provided in all rooms and includes a set of sheets, towel & washcloth, bedspread & 1 pillow.

**If you require special housing accommodations; please specify here: _____.

Please provide Contact information in case of an emergency.

Contact Name: _____ Relationship: _____

Address: _____ Phone Number: _____

I/we do release, waive, forever discharge, and covenant not to sue East Carolina University, its governing board, officers, agents, employees, volunteers, and any students acting as employees from and against any and all liability for any harm, injury, damage, claims, demands, actions, causes of action, costs, and expenses of any nature which Participant, arising out of or related to any loss, damage, or injury, including but not limited to suffering and death, that may be sustained by Participant or by any property belonging to Participant while in, on, upon or in transit to or from the premises where the conference or any adjunct to the conference occurs or is being conducted.

Signature of Conference Participant _____ Date _____

ECU use only:

Room Assignment: _____

IMPORTANT HOUSING INFORMATION

Welcome to Campus Living at East Carolina University!

Dorm housing will be in College Hill Suites at ECU. Please complete the attached form and return it to the Conference Secretary's Office by May 31, 2016.

- * One form for each person is needed. If someone requests a roommate/suitemate and both persons do not send in a reservation form, we cannot hold space.
- * The Conference provides housing for Lay members to Annual Conference and Clergy. Rooms are not available for guests and families of clergy or lay members.
- * College Hill Suites have two twin beds in each room and two bedrooms in each suite along with a shared kitchenette and living room. Each bedroom has its own bathroom. The kitchenette has a full size refrigerator and a microwave. The building is air conditioned and furnished with beds, desks, dressers and closets. Rooms are not equipped with TV's or telephones. Please feel free to bring a small TV with a cable cord and a cell phone. Cable service is provided at no extra charge! **Wireless internet access is now available in all parts of the building via the Campus Living Guest WiFi.** College Hill Suites includes a comfortable lobby with TV, elevators, vending machines and free use of washers & dryers. Please see the enclosed letter and brochure for more information concerning your stay at East Carolina University.

Linen packets will be provided in all rooms. A linen packet includes a set of sheets, towel and washcloth, bedspread & one pillow. However, you may want to bring an extra set of the above mentioned items.

IMPORTANT TIMES

CHECK-IN

begins on June 15 at 10:00 am – 12:00 noon in the lobby of College Hill Suites. After Noon, and each day thereafter, check-in will take place until midnight at the Neighborhood Services Office in Gateway East Residence Hall. Anyone checking in on June 16 may do so at the Neighborhood Services Office in Gateway East Residence Hall. Gateway East is a building over from College Hill Suites, Tyler Hall is in between. It is the new residence hall at the top of the hill. There will be staff on site during check in to assist.

CHECK-OUT

will be on Saturday, June 18 in the lobby of College Hill Suites from 7:00 am until 9:00 am. PLEASE MAKE SURE YOU TURN IN YOUR DORM KEYS AT CHECK-OUT. We will have to charge you a re-key fee if you do not turn your keys in at check-out.